

# **CONCEALED HANDGUN TRAINING PROCEDURES**

## **THE LAW**

R.S. 14:95 H: (1) Except as provided in Paragraph (A)(5) of this Section and in Paragraph (2) of this Subsection, the provisions of this Section shall not prohibit active justices or judges of the supreme court, courts of appeal, district courts, parish courts, juvenile courts, family courts, city courts, federal courts domiciled in the State of Louisiana, and traffic courts, members of either house of the legislature, officers of either house of the legislature, constables, coroners, designated coroner investigators, district attorneys and designated assistant district attorneys, United States attorneys and assistant United States attorneys and investigators, and justices of the peace from possessing and concealing a handgun on their person when the justice or judge, constable, coroner, district attorneys, designated assistant district attorneys, United States attorneys and assistant United States attorneys and investigators, or justice of the peace is certified by the Peace Officer Standards and Training Council.

(2) Nothing in this Subsection shall permit the carrying of a weapon in the state capitol building.

R.S. 14:95 K: The provision of this Section shall not prohibit a retired justice or judge of the supreme court, courts of appeal, district courts, parish courts, juvenile courts, family courts, and city courts from possessing and concealing a handgun on their person provided that such retired justice or judge is certified by the Council on Peace Officer Standards and Training and has on their person valid identification showing proof of their status as a retired justice or judge...this Subsection shall not apply to a retired justice or judge who is medically retired based upon any mental impairment.

**REQUIREMENTS** - The Pre-Academy Firearms Course is required by the POST Council. Once the candidate successfully completes the Pre-Academy Firearms Course, he/she must be re-qualified each year in order to maintain certification.

## **PROCEDURES:**

1. Conduct a Pre-Academy Firearms Course (as prescribed by POST) for candidates. Upon completion of the course, qualify the individuals on the official POST Course in accordance with rules governing basic qualification.
2. Submit a PC-15 form to POST.
3. Any Designated District Attorney, Assistant U.S. Attorney, or U.S. Attorney's Office Investigator must provide a letter signed by the District Attorney or U.S. Attorney that verifies their position and authorizes their qualification. This letter must be presented to the firearms instructor prior to qualifying. A copy of this letter shall be attached to the PC-15 when submitted to POST.
4. "Officers of either house of the Legislature" is defined as the following positions: Clerk of the House, Secretary of the Senate, House Sgt. at Arms, and Senate Sgt. at Arms.
5. The PC-15 form must be signed by the POST Firearms Instructor who conducted the course or re-qualified the individual.
6. POST will send Proof of Certification (laminated cards) directly to the individuals listed on the form; therefore, check the information for accuracy and legibility. Use two lines per person if necessary.
7. Certification expires one year from date of qualification. Once certified, annual re-qualification by a POST-Certified Firearms Instructor is required to keep the certification current. The grace period is the entire month of qualification, not the exact qualification date.
8. It is the responsibility of the POST Firearms Instructor to maintain all records and documentation relating to the Pre-Academy Firearms Course and/or re-qualification. Records shall be maintained in a secure area.
9. If the period between re-qualifying exceeds thirteen (13) months for any reason, certification shall lapse and the candidate shall be required to successfully complete the Pre-Academy Firearms Course as prescribed by POST to re-activate the certification.

PC-15 Concealed Handgun Certification for (check ONE of the following):

\*only 1 position TYPE is allowed on each form submitted\*

☐ Active Judge      ☐ Retired Justice/Judge      ☐ Constable      ☐ Coroner      ☐ Designated Coroner Investigator

☐ District Attorney      ☐ Designated District Attorney      ☐ Member of the House and/or Senate      ☐ Officer of the House and/or Senate

☐ U.S. Attorney      ☐ Assistant US Attorney      ☐ U.S. Attorney’s Office Investigator      ☐ Justice of the Peace

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Full Name (include Title and/or Rank)	Complete Address (Street Address / P.O. Box, City, State, Zip Code)	SSN and DL#	Agency and/or Location of Assignment (District, Court, Parish, etc.)	PQC Score	PQC Date	Qualification Type (choose ONE)
						<input type="checkbox"/> Pre-Academy <input type="checkbox"/> Annual Requalification
						<input type="checkbox"/> Pre-Academy <input type="checkbox"/> Annual Requalification
						<input type="checkbox"/> Pre-Academy <input type="checkbox"/> Annual Requalification
						<input type="checkbox"/> Pre-Academy <input type="checkbox"/> Annual Requalification
						<input type="checkbox"/> Pre-Academy <input type="checkbox"/> Annual Requalification
						<input type="checkbox"/> Pre-Academy <input type="checkbox"/> Annual Requalification

Certification by POST Firearms Instructor:

I hereby certify that the above listed individuals completed the Pre-Academy Firearms Course prescribed by POST (as indicated) and qualified with their weapons on the POST Firearms Qualification Course. All scores were computed and verified in accordance with POST regulations and represent an accurate record of said training. **Falsification of information on this form may result in revocation of POST Firearms Instructor Certification.**

Firearms Instructor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Firing Range: \_\_\_\_\_ Agency: \_\_\_\_\_

Phone: \_\_\_\_\_

NOTE: If form is incomplete or not legible, it will be returned to the firearms instructor, which may cause a delay in processing.

(Revised 04/2015)